

Morton Parish Council Minutes

Minutes of the meeting of Morton Parish Council held on **Wednesday 18 May 2016** at 7.30 pm at the Village Hall, Main Road, Morton, DE55 6GS

PRESENT

Cllr R Austin, Cllr J Browne, Cllr A Coates (Chair), Cllr J Funnell, Cllr C Lawton, Cllr R Martin, Cllr S Pleming, Cllr B Roe.

IN ATTENDANCE

Cllr G Butler – N E Derbyshire District Councillor
Cllr A Cooper – N E Derbyshire District Councillor
Cllr K Gillott – Derbyshire County Council
Tina Frost Morris – Parish Clerk/Responsible Financial Officer
Members of the public

01/05/16 – APPOINTMENT OF CHAIR AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE

Nominations were requested for the position of Chair of the Parish Council. Cllr A Coates was proposed and seconded.

RESOLVED that Cllr A Coates be appointed as Chair for the year 2016/17

02/05/16 - APPOINTMENT OF VICE CHAIR AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE

Nominations were requested for the position of Vice Chair of the Parish Council. Cllr J Funnell was proposed and seconded.

RESOLVED that Cllr J Funnell be appointed as Vice Chair for the year 2016/17.

03/05/16 - APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

RESOLVED that Cllr Funnell and Cllr Pleming be appointed as representatives to the Village Hall Management Committee for the year 2016/17.

04/05/16 - APOLOGIES FOR ABSENCE

None

05/05/16 - COUNCILLORS ABSENT

None

06/05/16 - DECLARATIONS OF MEMBERS' INTEREST

Cllr Lawton declared an interest in the Community Grant application from Holy Cross Church.

07/05/16 - RECORDING AND FILMING OF COUNCIL MEETINGS

The right to record, film and to broadcast meetings of the council was noted.

08/05/16 - PUBLIC SPEAKING

Matters raised by members of the public and by councillors: None, other than items already included on the agenda.

09/05/16 - COUNTY COUNCILLOR UPDATE

Cllr Gillott discussed the street lighting on New Street and offered to joint fund a street light along with the Parish Council. Additionally Cllr Gillott suggested that Morton be put forward for a speed reduction scheme which would also require joint funding by the Parish Council.

10/05/16 - DISTRICT COUNCILLOR UPDATE

Cllr Butler updated the meeting on District Council matters.

11/05/16 - POLICE UPDATE

The written report was noted which showed two nuisance incidents during March 2016 one of which was due to nuisance parking on New Street and the other was of rowdy customers at the Corner Pin pub. There were two crimes during April 2016, one of which was a cannabis offence and one attempted theft of a trailer on Pilsley Road, Morton.

12/05/16 - TO CONFIRM THE MINUTES OF THE MEETING HELD ON 15 MARCH 2016

RESOLVED - that the minutes of the Parish Council Meeting held on 15 March 2016 be approved as a true record.

13/05/16 - TO DETERMINE WHETHER ANY AGENDA ITEM SHOULD BE TAKEN WITH THE PRESS AND PUBLIC EXCLUDED

An item to discuss the co-option of a new Councillor would be dealt with following the exclusion of the public and press.

14/05/16 - MATTERS TO REPORT

- a) District & Parish Liaison Group conference Fri 1 July 2016 – Cllr Funnell agreed to attend the daytime Conference.
- b) Parish & Town Council Liaison Forum Mon 27 June 2016 – Invitation to attend the meeting to talk with Derbyshire County Council about recent projects. No representative from Morton Parish Council would be in attendance.
- c) Footpath Maintenance Grant – No new applications were being accepted by Derbyshire County Council until the scheme had been reviewed, after which time all Parish Council's would be notified.
- d) Lamppost testing – A replacement lamppost had been identified and would be tested.
- e) Replacement litter bin at Sitwell Villas – A request had been put in to NEDDC to replace and re-site the litter bin at Sitwell Villas and to replace the bin on the triangle next to the Church. The wall mounted bin outside the village hall would be removed.

15/05/16 MATTERS FOR DECISION

- a) Appointment of co-opted Councillor – Three applications had been received and all the applicants were in attendance at the meeting. Each applicant undertook a short presentation to support their application. The successful applicant was agreed by the Parish Council once the public and press had been excluded. The three candidates were thanked for their interest.

RESOLVED – that in view of the confidential nature of the business to be transacted, the press and public would be excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1, in order to discuss the item at the end of the meeting.

- b) Agree policy in relation to requests for financial support other than through Community Grants – a discussion took place regarding provision of grants.

RESOLVED – that the Parish Council would continue to fund grants to village groups outside of the Community Grant scheme that did not meet the criteria of the Community Grant scheme and this would be reviewed in May 2017.

- c) Community grant applications – Discussed the four applications from Morton Athletic, Morton Events Committee, Holy Cross Church and £1 Community Fit Club.

RESOLVED – to approve a payment for Morton Athletic of £1,010 (+VAT) for the supply and fitting of goal posts to the field at the rear of Morton Manor. This would be arranged by the Clerk. To also approve a payment of £500 for football kit.

RESOLVED – to approve a payment for Morton Events Committee of £650 for an event to celebrate the Queen's 90th Birthday.

RESOLVED – that funding for the Holy Cross Church churchyard maintenance would not be supported on this occasion.

RESOLVED – to approve a payment for £1 Community Fit Club of £300 for advertising and a speaker system to assist with the setting up an exercise, nutrition and wellness club in the village.

- d) Purchase of gazebos for village use – quotations for gazebos were presented at the meeting.

RESOLVED – to approve the payment of £717.00 (+VAT) plus £14.99 delivery to Rock Awnings.co.uk for three 3m x 6m gazebos.

- e) Village hall lease – this item was deferred until the next meeting.

- f) Frequency of Parish Council meetings – meeting frequency was reviewed due to the large number of items on the agenda for each meeting.

RESOLVED – to move to monthly Parish Council meetings with the exception of August and December when there would be no meeting. The next meeting would therefore be in June 2016.

- g) District and Parish Liaison Group – Nominate member representative

RESOLVED – that Cllr Funnell be nominated as the representative to the District and Parish Liaison Group. No substitute was appointed.

- h) Mowing – The quotation from Brian Waterfall had been distributed to Councillors prior to the meeting.

RESOLVED – to approve the payments to mow the play area £30/fortnight, gym equipment mow £10/fortnight, strim park entrance £10/month, weed park area £30/month and weed/tidy pit wheels £15/month.

- i) Hanging baskets – The hanging basket pricing was confirmed as £2,160 (plus VAT) as previously agreed, which included the rental of the hanging basket itself.
- j) Purchase of bench for pit tip – approval from Derbyshire County Council was awaited. The Clerk was asked to circulate the bench choices to all Councillors.
- k) Tidying area adjacent to bus shelter at Sitwell Villas – The area was very untidy and residents felt intimidated to sit on the bench. Cllr Funnell and Cllr Pleming agreed to meet with the owner of Morton Nursing Home to discuss the options for tidying the area.
- l) Review Risk Assessment – Councillors reviewed the Risk Assessment. Any additional risks identified could be emailed to the Clerk.

RESOLVED – to approve the Risk Assessment.

- m) Maintenance of website – Keeping the Events pages on the website up to date required input from the organisations running these events. Cllr Pleming agreed to come back to the next meeting with a proposal.
- n) Approval of surveyors fees re Village Hall (£700 +VAT) –In relation to the transfer of land adjacent to the village hall, HM Land Registry would require a properly drawn up plan.

RESOLVED – to approve the payment of £700 (plus VAT) to Clayton, Mott and Lawton solicitors to meet the cost of the surveyor.

- o) Park Maintenance costs – A number of repairs were required to the playground equipment following a playground inspection. The warranty on the equipment would be checked in the first instance. The Clerk was asked to contact Derbyshire County Council to request that they trim back the hedge on their land at the play area at Bacchus Way.

RESOLVED – to approve the payment of £327.84 (plus VAT) to NEDDC for all the repairs to the playground equipment.

16/05/16 - FINANCE

- a) Payments (including those approved earlier in the meeting)

Cheque Number	Supplier	Description	Net Amount	Gross Amount
001475	Boiler Room Digital	Website maintenance	£35.00	£35.00
DD	NEDDC	Running parish election May 2015	£1,183.88	£1,183.88
DD	NEDDC	Emptying dog bins Jan – Mar 16	£386.28	£463.54
DD	NEDDC	Mark out & cut football pitch	£319.00	£382.80
DD	NEDDC	Grounds Maintenance Service 2016/17	£510.34	£612.41
001476	T Frost Morris	Clerk's salary (01 Mar–30 Apr)	£726.00	£726.00
001476	T Frost Morris	Clerk's expenses (01 Mar–30 Apr)	£68.92	£68.92
001477	HMRC	PAYE tax	£145.20	£145.20
001478	Andrew Coates	Reimbursement for printing of Morton Messenger by Hello Print	£204.00	£204.00
001479	Clayton, Mott and	Seller's Surveyor fees in relation to	£700.00	£840.00

	Lawton Solicitors	transfer of land		
001480	Rock Awnings	Gazebos x3	£717.00	£860.40
001481	Morton Athletic	Community Grant – Football kit	£500.00	£500.00
001482	Morton Events Committee	Community Grant – Queen’s 90 th birthday celebration	£197.13	£197.13
001482	Morton Events Committee	Community Grant – Coins for Queen’s 90 th from Insignia	£377.39	£452.87
001483	£1 Community Fit Club	Community Grant – Advertising, speaker system	£300.00	£300.00
DD	NEDDC	Supply and fit goalposts (Community Grant – Morton Athletic)	£1,010.00	£1,212.00
DD	NEDDC	Playground equipment repairs	£327.84	£393.41

RESOLVED - to approve the above items for payment and these are to be signed on behalf of the Parish Council by Cllrs Coates and Lawton.

- b) The Accounts and bank reconciliation for the year end 31 March 2016 were noted and approved.
- c) The Annual Governance Statement 2015/16, being Section 1 of the Annual Return was reviewed.

RESOLVED - to approve the Annual Governance Statement 2015/16 which was signed by the Chair and Clerk/Responsible Financial Officer.

- d) The Accounting Statements 2015/16, being Section 2 of the Annual Return were reviewed.

RESOLVED - to approve the Accounting Statements 2015/16 which were signed by the Chair and Clerk/Responsible Financial Officer.

17/05/16 PLANNING

A letter had been received from Idplanning in relation to a proposed planning submission on land south of Oakview Gardens, Stretton Road, Morton. No formal planning application had been submitted to North East Derbyshire District Council to date. Residents of Oakview Gardens still had concerns regarding outstanding issues from the first phase of the development that had still not been resolved. Councillors agreed to send a letter to Adrian Kirkham at NEDDC to outline the Council’s concerns.

18/05/16 DALC CIRCULARS

Noted

19/05/16 CORRESPONDENCE

- a) Mrs S Carlin – Request for funding on behalf of Holy Cross Church
- b) Rev L Houghton – Fly tipping adjacent to Pit Yard. It had been proposed at the Annual Parish Meeting that a group of volunteers could help to tidy up the village and NEDDC would be approached regarding whether they would provide a free skip.
- c) NEDDC – District & Parish Liaison Group
- d) Idplanning – Planning application Oakview Gardens, Stretton Road

20/05/16 REPORTS FROM PARISH COUNCIL MEMBERS ON OUTSIDE BODIES

Cllr Funnell reported on the activities for the village hall.

21/05/16 ANY ITEMS FOR THE MEETING TO BE HELD ON 15 JUNE 2016

- a) Village hall lease
- b) Additional signage for zebra crossing
- c) Increase in Clerk's hours
- d) Bench for pit tip
- e) Proposal for maintenance of "What's on" section of website

DATE AND TIME OF NEXT MEETING

Wednesday 15 June 2016 at 7.30 pm at the Village Hall, Main Road, Morton, DE55 6GS

CONFIDENTIAL

22/05/16 CONFIDENTIAL ITEMS ONCE THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

Councillor Vacancy – Following a presentation by each of the three candidates, Alison Dean, Lesley Henshaw and Louise Rodgers, Councillors discussed what experience and skills each of the candidates would bring to the Parish Council. Following a show of hands Alison Dean took the majority vote and would be offered the vacant Councillor position.

RESOLVED – to offer Alison Dean the vacant Councillor position.