**Morton Parish Council Minutes**

Minutes of the meeting of Morton Parish Council held on **Monday 17 September 2018** at 7.30pm at the Village Hall, Main Road, Morton, DE55 6GS

**PRESENT**

Cllr J Funnell Chair, Cllr C Lawton, Cllr A Dean, Cllr V Lawrence, Cllr B Roe and Cllr L Rodgers.

**IN ATTENDANCE**

Cllr A Cooper – N E Derbyshire District Councillor

Members of the public (7)

**01/09/18 - 02/09/18 APOLOGIES FOR ABSENCE**

Amanda-Jayne Pike – Parish Clerk/Responsible Financial Officer

Cllr K Gilliott - Derbyshire County Councillor

Cllr G Butler - N E Derbyshire District Councillor

Cllr J Hollingworth

Cllr J Browne

**03/09/18 -** **DECLARATIONS OF MEMBERS’ INTEREST**

None

**04/09/18 - PUBLIC SPEAKING**

Concerns were raised regarding lorries using Evershill Lane for access to the wood processing plant. Cllr A Cooper to investigate this. Cllr B Roe to send Cllr A Cooper a photo of the lorry on Evershill Lane for evidence. Route to plant to be identified.

**05/09/18 - COUNTY COUNCILLOR UPDATE**

Cllr K Gilliott did not attend the meeting.

**06/07/18 - DISTRICT COUNCILLOR UPDATE**

Cllr A Cooper had nothing to report following a 6 weeks recess. However, he is to follow-up on the parking issues on New Street.

**07/09/18 - MINUTES**

To confirm the minutes of the meeting held on 25 July 2018 and 23 June 2018 (amendment needed due to spelling error).

**Both approved as an accurate record.**

**08/09/18 – EXCLUSION OF PRESS AND PUBLIC**

None

**09/09/18 - MATTERS TO REPORT**

Crime figures for June 2018 (3) - On or Near Stretton Road – Vehicle Crime (1), On or near Recreation Area (New Street) – Other Theft (1) and On or Near Main Road – Anti-social Behaviour (1)

Viridor Grant Application – approval of £91k grant received for refurbishment of Village Hall. Morton Parish Council to pay 10% levy which will be paid from funds held by the Parish Council. This will be a joint venture between Morton Parish Council and Viridor Credits.

**RESOLVED –** Refurbishment of Village Hall to commence in the New Year.

Update on Sheep on Morton Manor – A grazing licence would need to be obtained including public liability cover. Mr Martin decided not to sign the licence agreement, therefore the field behind Morton Manor will not be used for grazing sheep.

**CARRIED FORWARD TO NEXT MEETING –** Decision to be made on how to manage the field.

Update Centre of England Tree – A decision to place planter within 5m from the tree to protect it from people and heavy plant parking too close.

**CARRIED FORWARD TO NEXT MEETING – Planter to be sorted**

Update Tesco Bags of Help – Work to be started on the Pit Wheels in October and completed before Christmas.

**CARRIED FORWARD TO NEXT MEETING** – check work is on schedule.

Update Poppy Appeal – a total of £602 has been collected and the proceeds will be donated to the British Legion.

**RESOLVED**

Update Defibrillator – Defibrillator fitted outside Village Hall and is operational. Question asked by member of the public whether it is suitable for children too.

**CARRIED FORWARD TO NEXT MEETING –** Training session to be arranged.

Update on Old Park improvements – 3 quotes were obtained for back of Morton Manor.

**RESOLVED** - Jim Savage working to clear it.

Update on Public Works Loan process – Loan for Village Hall refurbishment has DALC support. Morton Parish Council has discussed and approved with the resolution to seek the Secretary of State’s approval for the proposed borrowing of £150,000 over 25 years.

**RESOLVED** – Clerk to keep council informed.

Dog Bin – Red Lane complaint

**RESOLVED –** Bin to be moved to half-way down Red Lane.

Update Planting of Morton Wall – Two emails received from County Council: one requested ideas for planting; the second stated the area had already been seeded. County Council need to see a plan of what is intended.

**CARRIED FORWARD TO NEXT MEETING** – Cllr Roe and Cllr Dean to produce a planting plan.

Resignation of Cllr Martin – accepted by all.

Three Applications to Join the Parish Council – since two applicants were unable to attend the meeting it was agreed to defer the decision of selection until next meeting in order that councillors were able to meet these candidates. Kirsty Gough stayed to the end of the meeting and discussed her interest in the vacancy.

**CARRIED FORWARD TO NEXT MEETING** – Applicants to be invited to attend next meeting 29 October 2018

Playground Inspection Report 07/2018 and 08/2018 – Completed. One piece of equipment needs repairing.

**RESOLVED** – Repairs are scheduled to be completed.

Morton Football Club Parking

**RESOLVED** – Club has been advised they can park on the school area.

Morton Messenger Distribution – Some residents are not receiving copies of the Morton Messenger.

**CARRIED FORWARD TO NEXT MEETING** – Distribution list to be reviewed.

Macmillan Fun Day – Morton Parish Council have been invited to a Fun Day on 30 September on the cricket field to have a stand to promote the Parish Council. Plans of the Village Hall refurbishment, Christmas cards and Christmas tree brackets will also be available.

**RESOLVED** – A gazebo to be set up and Councillors volunteered to man the stand throughout the afternoon.

**10/09/18 - MATTERS FOR DECISION**

1. Review/Amendment standing orders

**RESOLVED** – Approved by councillors as presented for next 12 months.

1. Review/Amendment financial regulations

**RESOLVED –** Approved by councillorsas presented for next 12 months.

1. Morton Music Event, August 2019 – this will be a one-day event, held on the field behind New Street. The organiser presented the details of the event: there will be a marquee with a capacity of 590 and the event will run from 2pm – 10:45pm. Parking – the event will not advertise availability of parking; however, Cllr Lawson suggested using the school field if necessary. Cllr Lawrence asked that New Street be closed to non-residents. Litter will be cleared after the event, arranged by the organiser. WCs will be provided. Cllr A Cooper advised a licence to sell alcohol will be required.

**RESOLVED** – Councillors unanimously agreed in principle to the event taking place. Cllr Rodgers and Cllr Lawrence to liaise with the organiser on behalf of Morton Parish Council.

1. External Audit – Notice

**RESOLVED –** Amanda-Jayne Pike passed the audit.

1. Code of Conduct – needs reviewing

**CARRIED FORWARD TO NEXT MEETING –** deferred.

1. Bonfire Night Commercials – Cllr Lawton confirmed fireworks and first aid cover have been organised for 2 November. Morton Parish Council to steward the event. Events Committee to man entrances/exits and provide posters to advertise the event. The Sitwell Arms will provide the bonfire, food and disco.
**RESOLVED**
2. Christmas Tree Brackets – Cllr Rodgers to re-order 30 brackets and post on Facebook availability.
**RESOLVED**
3. 30mph markers each end of Village – Cllr Roe asked for more people to be trained for Speedwatch. Cllr Rodgers to post on Facebook to raise awareness.

**CARRIED FORWARD TO NEXT MEETING** – Clerk to contact Highways Agency regarding 30mph speed markers.

1. Conservation Area Trees – Sitwell Arms to provide two quotes.

**CARRIED FORWARD TO NEXT MEETING** – Decision to be taken at 29 October meeting.

1. Bus Shelter – smashed glass has been removed to make safe. Discussion as to whether it should be replaced.

**CARRIED FORWARD TO NEXT MEETING** – Decision to be taken at 29 October meeting.

1. Morton Parish Notice Board Repairs – Cllr Rodgers to put post on Facebook with information on who to contact for key to notice boards.

**RESOLVED**

1. Grit Bins Refill – Derbyshire County Council are running a Snow-warden scheme and grit bags will be provided free of charge.

**CARRIED FORWARD TO NEXT MEETING** – Cllr Funnell to investigate this further.

1. Council Meeting Dates – Councillors agreed that a monthly meeting is required in order to keep the agenda to a manageable level.

**CARRIED FORWARD TO NEXT MEETING** – All agreed a meeting should be held in August and December. Dates to be agreed.

**11/09/18 – FINANCE**

1. Payments

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|  Payments listed on the agenda

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| **Cheque Number** | **Supplier** | **Description** | **Net Amount** | **Gross Amount** |
| 1661 | Cllr A Dean  | Invoice for Morton Messenger | £305.95 | £305.95 |
| 1662 | Pawle & Sons  | Defibrillator Cabinet Invoice 23072 | £365.00 | £438.00 |
| 1663 | Stryker | Defibrillator | £650.00 | £780.00 |
| 1664 | British Legion | 75 Poppies  | £225.00 | £225.00 |
| 1665 | A J Pike  | Reimbursement for 1&1 Internet Ltd extra email storage to 10GB July 2018 | £2.99 | £3.59 |
| 1665 | A J Pike | Clerk salary July | £340.00 | £340.00 |
| 1665 | A J Pike | Clerk Salary Aug | £360.00 | £360.00 |
| 1665 | A J Pike | Clerk salary September | £360.00 | £360.00 |
| 1665 | A J Pike | Clerk postage 23rd July – 10th Sept  | £9.70 | £9.70 |
| 1665 | A J Pike  | Reimbursement for 1&1 Internet Ltd extra email storage to 10GB August 2018 | £2.99 | £3.59 |
| 1665 | A J Pike | Suspension Files for filing cabinet | £61.20 | £61.20 |
| 1666 | Void  |  |  |  |
| 1667 | Cllr Hollingworth  | Dog signs for play areas  | £2.48 | £2.98 |
| 1668 | Cllr Funnel | Ink Cartridges  | £45.00 | £45.00 |
| 1669 | PKF Little John  | External Auditor | £200.00 | £240.00 |
| 1670 | Cllr A Dean  | Vista print Banner  | £50.50 | £60.61 |
| 1671 | Viridor Grants  | 10 % Levy  | £9147.40 | £9147.40 |
| 1672 | Cllr A Dean | Postage  | £4.75 | £4.75 |
|  |  |  |  |  |
| 1673 | HMRC  | PAYE tax (01 July – 31 July) | £85.00 | £85.00 |
| 1673 | HRMC | PAYE tax (01 August – 31 August) | £90.00 | £90.00 |
| 1673 | HRMC | PAYE tax (01 September – 30 September | £90.00 | £90.00 |
| 1674 | Came & Company  | Insurance for Morton Parish Council  | £1774.56 | £1774.56 |
| 1675 | NEDCC | Charge for emptying dog bins April – June 2018 - 178 emptying  | £623.00 | £747.60 |
| 1676 | P Cole | To supply MOT Type 1 Limestone for footpaths | £207.36 | £248.83 |

**RESOLVED** – to approve the above items for payment and these were signed on behalf of the Parish Council by Cllrs Funnell and Lawton.1. Petty cash reconciliation for period ending 6 August 2018 was signed and approved.
2. Bank reconciliation for period ending 6 August 2018 was signed and approved.
3. Budget Monitoring for period ending 6 August 2018 was signed and approved.
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**12/09/18 – PLANNING**

Wood processing plant application has been updated. Dialogue taking place, Cllrs Butler and Cooper sit on the committee to answer questions.

**13/09/18 - DALC CIRCULARS**

1. 10/2018
2. 11/2018

Cllr Roe agreed to attend AGM if possible.

**14/09/18 – CORRESPONDENCE**

1. MCCC Thank You letter
2. Bus Shelter ownership
3. Local Plan Bolsover
4. BACS Service

**15/09/18 - REPORTS FROM PARISH COUNCIL MEMBERS ON OUTSIDE BODIES**

1. Neighbourhood Watch – PCSO Kate Hodnett attended meeting to address any issues raised. There was an update on the disappearance of Tony Ward.
2. Holy Cross Church – Christmas festivities being planned. Church Christmas Fair Saturday 24 November.
3. Events committee –
	1. Christmas decoration of Village Hall – 21 November, 11am – 7pm
	2. Trip to Blackpool Illuminations – 31 October
	3. Decoration of Morton Christmas Tree – from 9am, 1 December
	4. Senior Citizens Christmas Party – 1 December
	5. Carols round the Christmas at Sitwell Arms with the Salvation Army – 9 December
4. Remembrance Sunday – Morton Parish Council will donate wreaths. Service on 11 November and all churches will ring out at 7pm that evening to commemorate 100 years since the end of WW1.
5. Morton Primary School – Nothing to report
6. Village Hall grant received, in discussion with the contractor, start date January 2019, scaffolding will be across the whole building. Activities will continue wherever possible.

**16/07/18 - ANY ITEMS FOR THE MEETING TO BE HELD ON 29 OCTOBER 2018 PARISH COUNCIL MEETING**

1. Sheep on Morton Manor
2. Tree of England
3. Tesco bags for help
4. Defibrillator
5. Planting for Morton Wall
6. Parish Councillor vacancy
7. Morton Messenger distribution
8. Code of Conduct
9. 30mph markers
10. Conservation area trees
11. Bus shelter
12. Grit bins
13. Council meeting dates

**MEETING CLOSED** 21.46pm