

Morton Parish Council Minutes

Minutes of the meeting of Morton Parish Council held on **Monday 18 September 2017** at 7.30 pm at the Village Hall, Main Road, Morton, DE55 6GS

PRESENT

Cllr J Funnell (Chair), Cllr J Hollingworth, Cllr V Lawrence, Cllr C Lawton and Cllr L Rodgers.

IN ATTENDANCE

Tina Frost Morris – Parish Clerk/Responsible Financial Officer

Cllr A Cooper – N E Derbyshire District Councillor

PCSO Kate Hodnett

Members of the public

01/09/17- APOLOGIES FOR ABSENCE

Cllr A Dean, Cllr R Martin and Cllr B Roe

02/09/17 - COUNCILLORS ABSENT

Cllr J Browne

03/09/17 - DECLARATIONS OF MEMBERS' INTEREST

None

04/09/17 - RECORDING AND FILMING OF COUNCIL MEETINGS

The right to record, film and to broadcast meetings of the council was noted.

05/09/17 - PUBLIC SPEAKING

Matters raised by members of the public and by Councillors: a member of the public raised the issue of the notice from HS2 on land east of Evershill Lane who were attempting to identify the owner of the land as this fell into the affected zone for the HS2 line. An update was provided on the planning applications adjacent to 66 Stretton Road and Oak View Gardens neither of which had been to the NEDDC Planning Committee. A resident had raised an issue regarding the maintenance of trees with TPOs on Back Lane but as this was an unadopted road it would fall to the residents to maintain the trees. Difficulties with cars blocking the New Street car park during football practise was causing problems for a disabled resident and Cllr Funnell agreed to speak to the Headteacher at Morton Primary School to ask if it would be possible to use the school grounds for additional parking.

06/09/17 - COUNTY COUNCILLOR UPDATE

None

07/09/17 - DISTRICT COUNCILLOR UPDATE

Cllr Cooper updated Councillors on the electoral review of North East Derbyshire carried out by the Boundary Commission, which recommended that the area retain 53 Councillors with no change to the 3 Councillors for the Pilsley and Morton ward.

08/09/17 - MINUTES

- a) To confirm the minutes of the meeting held on 24 July 2017

RESOLVED - that the minutes of the Parish Council Meeting held on 24 July 2017 be approved as a true record.

- b) To confirm the minutes of the meeting held on 21 August 2017

RESOLVED - that the minutes of the Parish Council Meeting held on 21 August 2017 be approved as a true record.

09/09/17 - TO DETERMINE WHETHER ANY AGENDA ITEM SHOULD BE TAKEN WITH THE PRESS AND PUBLIC EXCLUDED

None

10/09/17 - MATTERS TO REPORT

- a) Crime figures for May and June 17 - The reports were noted which included 2 incidents of criminal damage/arson at Sitwell Villas and Main Road, 2 incidents of vehicle crime at Back Lane and Main Road and 2 incidents of Burglary on New Street and Pit Lane during May 2017. There were 2 incidents of anti-social behaviour at Siwell Villas and Station Road during June 2017. PCSO Kate Hodnett also updated Councillors on 2 crimes within the last month of a break in at the allotments and a burglary on the Main Road.
- b) Sitwell Arms and Oakview Gardens planning update – The Sitwell Arms Public House would be reviewing the location of the porta cabin shop before re-submitting their planning application. The Oakview Gardens planning application was deferred until the next Planning Committee due to insufficient information regarding drainage.
- c) Village hall update – The planning application had been submitted and the physical bat survey completed. CCTV was in operation and being regularly monitored.
- d) Tree at Holland Close – a member of the public had reported the lack of visibility due to a tree on the junction of Holland Close which had been reported to NEDDC on a number of occasions. Cllr Cooper offered to chase up the matter with the District Council.
- e) Morton Grange response to letter – Morton Grange had responded to the Council's letter very positively and asked for residents to provide a description of the employees causing the nuisance and the time of the occurrence so that Morton Grange were able to speak to those concerned. Cllr Funnell agreed to meet with the manager at Morton Grange.
- f) Insurance Renewal – the 2nd year of a 3 year contract for the insurance renewal had been received amounting to £1,706.31.

11/09/17 - MATTERS FOR DECISION

- a) Options for field to rear of Morton Manor – Various options were discussed for the use of the field including grazing sheep, wildlife meadow, tree planting and use by the school.

RESOLVED – That Cllr Funnell would speak to the school to ask if they would like to put forward any suggestions for the school to use the field.

RESOLVED – To investigate the formal requirements of the use of the land including leases, legal situation and insurance

- b) Cleaning of war memorial – The memorial would require tidying and weeding before Remembrance Day.

RESOLVED – That Cllrs Martin and Browne arrange the tidying and weeding of the war memorial.

- c) Extra grass cutting to New Street play area – The number of grass cuts on the specification had been reached with more cuts required to extend to the end of the growing season.

RESOLVED – To approve 5 extra cuts to the New Street play area at a total cost of £450.

- d) Dog bins – A review of the number and location of the dog bins would be required.

RESOLVED – That Cllrs Hollingworth and Lawrence review the location and number of dog bins and report back to the Parish Council with their recommendations.

- e) Christmas Lights – The Events Committee would arrange the purchase of the village Christmas tree. The possibility of purchasing smaller trees throughout the village would be investigated.

RESOLVED – To approve the payment of up to £150.00 to Morton Events Committee to purchase a Christmas Tree for the village.

RESOLVED – That Cllr Rodgers investigate the possible purchase of smaller Christmas trees to be located throughout the village.

- f) Deeds and important documents – The documents would be free to store at the Solicitors and any title deeds registered with the Land Registry no longer required safe storage.

- g) Hanging baskets order for 2018 – The item was deferred until the next meeting.

- h) Bonfire night arrangements – A quotation had been received for a first aider at the bonfire night on 3rd November and arrangement regarding food, posters and entry fees were discussed.

RESOLVED – To approve the quotation from St John Ambulance for first aid and medical cover at a cost of £92.00 (plus VAT).

RESOLVED – To approve the entry fee for the Bonfire Night of £3 for adults and £1 for children aged 16 and under.

RESOLVED – To approve up to £50.00 for the cost of posters for Bonfire Night with Morton Events Committee arranging the design and ordering of the posters.

- i) Remembrance Day wreaths – The order for the wreaths would be placed.

RESOLVED – To approve the payment of £85.00 to The Royal British Legion for the purchase of 5 wreaths.

- j) Clerk resignation – Tina Frost Morris had submitted her resignation due to work and family commitments. The Parish Council's finances and administration was now in a good position and could be easily handed over. 8 weeks' notice had been given with the last

day being 5th November 2017. The process to recruit a replacement Clerk would now commence.

RESOLVED – That Cllr Dean co-ordinate the recruitment process including producing and placing the advert, reviewing the job description and person specification, setting dates for interviews and the deadline for application forms.

12/09/17 - FINANCE

a) Payments

Payments listed on the agenda

Cheque Number	Supplier	Description	Net Amount	Gross Amount
001578	T Frost Morris	Clerk's salary (01July–31 August)	£560.45	£560.45
001578	T Frost Morris	Clerk's expenses (01July–31 August)	£30.00	£30.00
001578	T Frost Morris	Reimbursement for 1&1 Internet Ltd extra email storage to 10GB Aug 17	£2.99	£3.59
001579	HMRC	PAYE tax (01July–31 August)	£140.11	£140.11
001580	Chris Ochel Design	Grounds Maintenance to 6 Aug 17	£110.00	£110.00
001580	Chris Ochel Design	Grounds Maintenance to 22 Aug 17	£90.00	£90.00
001581	Came & Company	Insurance renewal (2 nd Year of 3 year contract)	£1,706.31	£1,706.31
001582	Grant Thornton UK LLP	External audit of 2016/17 Annual Return	£200.00	£240.00

Late Payments and payments approved during the meeting

001583	Chris Ochel Design	Grounds Maintenance to 22 Aug 17 1 of 5 extra cuts	£90.00	£90.00
001584	Royal British Legion Poppy Appeal	Wreaths for Remembrance Day x4	£85.00	£85.00

RESOLVED – to approve the above items for payment and these were signed on behalf of the Parish Council by Cllrs Funnell and Lawton.

- b) Petty cash reconciliation for period ended 31 August 2017 was signed and approved.
- c) Budget Monitoring for period ended 31 August was noted and approved.
- d) External Auditors report for year ended 2016/17 was noted.

13/09/17 – PLANNING

Open for Consultation

- a) 3 Stretton Road –Replace existing single storey timber and block stable/garage with a new timber single storey 2 bay garage/carriage house (amended plan) 17/00473/FLH – No objections raised.

Delegated Decisions

- a) Padley Wood Farm, Evershill Lane – Application to vary condition 3 pursuant of 15/00224FL (Major Development/Public Footpath) 17/00755/FL – No objections raised.
- b) 3 Stretton Road – Application to vary condition 2 of 17/00290/FL to allow plot 5 enlargement, garage orientation and plot 6 garage widened 17/00864/FL – No objections raised.

14/09/17 - DALC CIRCULARS

DALC circulars 09/2017 and 10/2017 were noted.

15/09/17 - CORRESPONDENCE

- a) HS2 public information events 2017
- b) DCC Parish and Town councils Liaison Forum on 21 September 2017

16/09/17 - REPORTS FROM PARISH COUNCIL MEMBERS ON OUTSIDE BODIES

Cllr Lawton reported on activities at the Church, School, Morton Events Committee and Neighbourhood Watch. Cllr Funnell reported on activities at the village hall.

17/09/17 - ANY ITEMS FOR THE MEETING TO BE HELD ON 30 OCTOBER 2017

- a) Hanging baskets order for 2018

DATE AND TIME OF NEXT MEETING

Monday 30 October 2017 at 7.30 pm at the Village Hall, Main Road, Morton, DE55 6GS