

Morton Parish Council

Minutes of the Annual Parish Council Meeting held on 21st May 2014, 7.30pm, at the Rectory Rooms

Present

Cllr A Coates (Chair)	
Cllr S Cashin (Vice Chair)	Cllr M Morris
Cllr W Edson	Cllr R McCullough
Cllr C Lawton	Cllr B Roe

In Attendance

Mrs J Taylor (Clerk and Responsible Financial Officer)
1 member of the public

01/05/2014 Appointment of Chair and signing of the Declaration of Acceptance of Office

The Clerk asked for nominations for the position of Chair of the Parish Council. Mr A Coates was proposed and seconded as Chair of the Parish Council for the year 2014/2015.

02/05/2014 Appointment of Vice Chair and signing of the Declaration of Acceptance of Office

Cllr Coates asked for nominations for the position of Vice Chair of the Parish Council. Mr S Cashin was proposed and seconded as Vice Chair of the Parish Council for the year 2014/2015.

03/05/2014 Appointment of representatives to outside bodies

Cllr Coates and Cllr Cashin – Village Hall Committee

04/05/2014 Apologies for absence

Cllr A Cooper – work commitment
Cllr E Taylor – childcare

05/05/2014 Councillors absent

None

06/05/2014 Declaration of members' interest

None

07/05/2014 Public Speaking

A member of the public raised concern regarding the overhanging trees on Station Road, the blocked gulleys on Station Road and the over grown hedge obstructing the sign for Bacchus Way.

Cllr R McCullough circulated a leaflet asking for First Responders in the area. Clerk to put on notice boards.

Cllr B Roe had a member of the public raise concern regarding litter being discarded near the bus stop and in the planter at Sitwell Villas. Also, the planters are looking in poor state.

Clerk to arrange for planters to be painted, and for the hedge to be cut back on Station Road.

PCSO G Green was unable to attend the meeting but the crime figures were circulated.

Cllr K Gillott arrived at the meeting at 8.15pm and summarised Derbyshire County Councils year to March 2014. He said that creating jobs in 2015 was a priority for DCC, but the biggest over-riding issue that the Council had to tackle was cuts. Cllr K Gillott left the meeting at 9.00pm.

08/05/2014 To confirm the minutes of the meeting of the parish council held on 19th March 2014

RESOLVED to approve the minutes of the meeting held on 19th March 2014

09/05/2014 To determine whether any item on the agenda should be taken with the public excluded

There were no items

10/05/2014 Finance

a) Payments

Cheque No.	Supplier	Description	Total
001361	S Ashlee	Various work carried out in parish	£196.00
001362	Cubit Ultrasonic	Lamp post testing	£187.50
001363	Gary Wilkes	Unpaid invoice from 2013	£50.00
001364	Rural Action Derbyshire	Playground inspection training	£40.00
001365	NEDDC	Annual charge mark out of pitch	£261.44
001365	NEDDC	Service of dog bin	£511.63
001366	J S Marriott	Internal audit 2013/2014	£315.00
001367	NEDDC	One off cut – Miners Welfare	£73.62
001368	J Taylor	Salary and expenses – 3 months	£806.95

RESOLVED to approve the above listed items for payment.

- b) The clerk updated the Council on the position of internet banking. The bank we were opening an account with would issue charges for the use of the account for at least 6 months. As there are currently no bank charges on the account we use, the Clerk will look for any free accounts available.
- c) The internal audit has been completed and the following items were raised,
- The council's insurance cover needs to be reviewed in respect of the Fixed Assets and Asset Register
 - The council has not undertaken a review of its Risk Assessment in the past twelve months. This matter needs to be addressed as soon as possible.
 - The council's financial regulations have not been reviewed in respect of current needs and procedures

RESOLVED to undertake the issues within the next 3 months.

- d) The Annual Return 2013/14 was presented to the Council for approval. **RESOLVED** to approve the Annual Return 2013/14

11/05/2014 Matters to report

- The play area inspections were carried out and submitted to the Clerk.
- The Vehicle Activated Sign is not being moved by Derbyshire County Council due to the cost. The sign can be moved if funding is found from other sources.
- Correspondence with Harron Homes has been dealt with.
- Pit Wheel and steps have been maintained by S Ashlee, this to continue on a regular basis.
- Lamp post testing and hanging baskets ordered. Licence applied for from DCC.
- Clerk to arrange archiving with Derbyshire County Council Records Office.
- Grounds maintenance actioned. Clerk to arrange for Land behind miners welfare to be cut 4 times per year. Council asked that area in front of church, at the bench and bus stop be cleared up. Also, could the sign for the 'Centre of England' be cleaned and strimmed.
- Late item - NEDDC Housing Strategy Officer asked that if anyone wants to put their name on the list for affordable housing at the new Harron Homes Development to contact NEDDC as soon as possible.

12/05/2014 Matters for decision

- a. Village notice board
Several different options for a notice board had been circulated prior to meeting. Councillors discussed the different options and locations.
RESOLVED to purchase aluminium, 2 bay board, from Plantscape. Clerk to arrange.
- b. Bacchus Park – play area
The clerk had circulated several options for the refurbishment or replacement of equipment at Bacchus Park. It was **RESOLVED** to remove the swing set and leave the concrete base in place. Place one or two picnic benches on the concrete. A new swing set to be placed on the grass with appropriate matting beneath.
The Clerk had suggested an outdoor gym to be located in the village. Both Bacchus Park and New Street Park were considered. It was **RESOLVED** that if the Clerk can obtain necessary grant funding for equipment the project should go ahead on the New Street Park area, next to the current play area, near to the half basket ball court.
- c. Clean Up Project
Derbyshire County Council are running the probation community service programme again this year and have asked Councils to apply for work required.
Councillors agreed now that the village has a ‘handyman’ this service is not required this year.
- d. NEDDC – vote for Standards Committee Vacancy
No votes
- e. Financial Regulations Review
As recommended by the Internal Auditor financial regulations require a review. It was agreed that the clerk to work on the financial regulations, draft a copy to Cllr Coates for review and then circulate to full council.

13/05/2014 Planning

- a. NED/14/0326/FLH Demolition of existing garage and porch, and construction of new attached garage and porch with first floor extensions to front and side – 20 Evershill Lane, Morton. No comments.

14/05/2014 DALC circulars

Previously circulated.

15/05/2014 Correspondence

- a. NEDDC - District and Parish Liaison meeting 23rd July 2014
- b. NEDDC – North East Derbyshire Local Plan (2011-2031) update
- c. Came and Company Parish Matters

16/05/2014 Reports from Parish Council representatives on outside bodies

- a. Church - Councillor Lawton – wall due to be repaired but currently still an outstanding issue.
- b. Morton Park Play Area, New Street, Morton and Youth activities - Councillor Cashin – regular cutting and marking of pitch at New Street play area, for regular youth football team to play.
- c. Neighbourhood Watch Scheme
- d. School - Councillor Lawton
- e. Morton Events Committee - Councillor Edson – Gala on 22 June 2014. Committee need to obtain insurance for event.
- f. Village Hall - Councillor Coates and Councillor Cashin

17/05/2014 Any items for the next meeting's agenda

Meeting finished 10.10pm