**Morton Parish Council Annual Meeting**

Minutes of the meeting of Morton Parish Council held on **Wednesday 15th April 2019** at 7.30pm at the Rectory Rooms, Road, Morton, DE55 6GS

**Present**

Cllr J Funnell Chair, Cllr C Lawton, Cllr V Lawrence, Cllr B Roe, Amanda-Jayne Pike – Parish Clerk/Responsible Financial Officer, Cllr J Browne, Cllr B Marshall and Cllr W Bramley

**In Attendance**

Cllr K Gilliott - Derbyshire County Councillor

Cllr J Funnell – N E Derbyshire District Councillor

Members of the public (6)

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| **01/05/2019 - Appointment of Chairman** Signing of Declaration of Acceptance of Office**02/05/2019 - Appointment of Vice Chairman**Signing of Declaration of Acceptance of Office**03/05/2019 - Apologies for Absence from Parish Councillors** Cllr L Rodgers  |
| **04/05/2019 - Apologies for Absence from District and County Councillors** Cllr A Cooper – N E Derbyshire District Councillor**05/05/2019 - Election Results – Welcome New Councillor** |
| Signing of Declaration of Acceptance of Office for all councillors including Cllr Ben Marshall newly appointed.**06/05/2019 - Declaration of Members’ Interest** Members are requested to declare the existence and nature of any disclosable pecuniary interest and/ or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. |
| **07/05/2019 - Public Speaking – (10 Minutes)**A request to look at the TPO on the Tree of England. |
| **08/05/2019 - County Councillor Update or Questions** Cllr K Gilliott congratulatedeveryone on their appointments. Cllr K Gilliott spoke about Speed Watch and how successful it had been. 221 cars through the villages in 45 minutes, 21 cars were speeding and one a maximum speed of 48 miles per hour. To complete feedback forms as this helps with funding. A group of residents from Evershill Lane have raised concerns (petition) regarding bus availability in Morton which is been investigated.  |
| **09/05/2019 - District Councillors Update or Questions** Cllr J Funnell explained that the election had a big impact on the change of DDC. Inductions have taken place and training. Cllr Funnell has put his name down on several committees. DDC meeting next week |
| **10/05/2019 – Minutes**1. To confirm the minutes of the meeting 17th April 2019.

**RESOLVED** |
| **11/05/2019 - Exclusion of Press and Public**To determine whether any item on the agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:“*That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.”* |
| **12/05/2019 - Items for Determination** 1. Internal Audit Report
2. Approve Annual Governance Statement 2018/19
3. Approve Accounting Statement 2018/19

These were all read out and discussed**RESOLVED****13/05/2019 - To Appoint Representatives / Committees (2019/2020) for Outside Bodies**1. Morton Events Committee – Cllr C Lawton
2. Morton Holy Cross Church – Cllr C Lawton
3. Morton Primary School – Cllr W Bramley
4. Neighbourhood Watch / Speed Watch – Cllrs Roe and Lawerence
5. Village Hall Committee – Cllrs Funnell and Rodgers
6. HS2 – Cllr J Browne

**14/05/2019 - Review of Documents** 1. Standing Orders for 2019 / 2020
2. Financial Regulations 2019 / 2020
3. Risk Assessments 2019 / 2020
4. Asset Register 2019 / 2020

These were all read out and discussed**RESOLVED****15/05/2019 - Matters to Report** 1. Crime figures – March 2019 - Not available for meeting
2. Update from Village Hall – Village Hall closed at present, Kitchen on order and on budget so far
3. Update Tesco bags for help – Pit Wheels – Just post to be painted - **RESOLVED**
4. Update New Street Parking – No further developments - **TO BE CARRIED TO NEXT MEETING**
5. Nat West online banking – Cllr B Roe to go into the bank - **TO BE CARRIED TO NEXT MEETING**
6. Fencing at bottom of Morton ref F567068 – Reported - **RESOLVED**
7. Concert at Village Hall – Awaiting Village Hall opening date so cannot be considered at present – **RESOLVED**
8. Dog Bin replacement Sitwell Villas – Approved - **RESOLVED**
9. Councillor training 24th June 2019 - **RESOLVED**
10. Meeting dates – all councillors including newly appointed have meeting dates for the year - **RESOLVED**
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| **16/05/2019 - Matters for Decision** (Can contain any decisions made for point 9)1. Website update and cost – Cllr Bramley and Clerk to review - **TO BE CARRIED TO NEXT MEETING**
2. Viridor Grant Payment – Has been received - **RESOLVED**
3. Quotation for Station Road tree trimming – Approved - **RESOLVED**
4. Morton Messenger Distrubution by Councillors – All councillors reviewed distrubution list and agreed areas for delivery - **RESOLVED**
5. Public Works Loan Repayment – 1st Payment - **RESOLVED**
6. Tree work on Lime Tree – Approved - **RESOLVED**
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| **17/05/2019 - Finance** 1. Cheques for approval and signature

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| --- | --- | --- | --- | --- |
| **Cheque Number** | **Supplier** | **Description** | **Net Amount £** | **Gross Amount £** |
| 1753 | Mr P Cole  | Village Hall invoice 2438 | 50,014.79 | 60,017.74 |
| 1754 | Appliance Direct  | White goods for Village Hall  | 2,606.55 | 3,127.86 |
| 1755 | Trueman Trees | Tree work to lime tree | 170.00 | 204.00 |
| 1756 | Stag Landscaping | Post to Pit Wheels | 15.00 | 115.00 |
| 1757 | HRMC | PAYE 1st – 31st May 2019  | 68.00 | 68.00 |
| 1758 | A J Pike  | Postage | 15.85 | 15.85 |
| 1758 | A J Pike | Reimbursement for 1&1 Internet Ltd extra email storage to 10GB April 2019  | 10.02 | 12.02 |
| 1758 | A J Pike | Clerk’s salary (01 April –31 April 2019) | 272.00 | 272.00 |
| 1759 | Joanne Taylor | Internal Audit  | 175.00 | 175.00 |
| DD Refund  | NEDDC | Jan – March Dog waste bin | 588.00 | 705.60 |
| DD | NEDDC | Ground maintenance 2019/2020 | 299.50 | 359.40 |

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| 1. Petty cash reconciliation for period ending 04/05/2019
2. Bank reconciliation awaiting Bank statement
3. Budget 2019/2020 – Budget £45,000 for next year

**18/05/2019 - Planning** No Action to be taken**19/05/2019 - Derbyshire Association of Local Councils Circulars** Bulletins 05/2019 and 06/2019 received by councillors  |
| **20/05/2019 - Correspondence (**all councillors in receipt of correspondence**)**NALC – Chief Executive’s Bulletin 12.04.2019, NALC – Chief Executive’s Bulletin 26.04.2019 and NALC – Chief Executive’s Bulletin 03.05.2019 received by councillors.  |
| **21/05/2019 - Reports from Parish Council Members on outside bodies.**1. Morton Events Committee – Cllr C Lawton – No report
2. Morton Holy Cross Church – Cllr C Lawton – Rectory Room Roof needs replacing
3. Morton Primary School – Cllr W Bramley – Meeting with the School in June
4. Neighbourhood Watch / Speed Watch – Cllrs Roe and Lawerence see agenda point 08/05/2019
5. Village Hall Committee – Cllrs Funnell and Rodgers – see agenda point 15/05/2019 (b).
6. HS2 – Cllr J Browne – No report
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| **22/05/2019 - Any items for the meeting to be held on 17th June 2019.**  |

**MEETING CLOSED** 20.26pm